



CITY OF FITCHBURG

Filed in the City Clerk's Office:

NOTICE OF PUBLIC MEETING

FITCHBURG CULTURAL COUNCIL: EVENTS & SOCIAL MEDIA SUBCOMMITTEE

MEETING DATE: Monday, October 5, 2020

MEETING TIME: 4:30 AM PM

MEETING PLACE: _____

Name of building (if applicable) REMOTE VIA WEB CONFERENCE

Room number (if applicable) SEE NOTES BELOW

Address REMOTE VIA WEB CONFERENCE

City Fitchburg

AGENDA ITEMS:*

- Call meeting to order, State meeting protocols for guests, & Announcements
- Grant Training
- Creatives Meet & Greet
 - Event Name, Press Release, Publicity, Outreach
 - Open Mic signup sheet
 - Breakout Rooms, Zoom Link
 - Confirmation of roles and structure
- Community Input debrief
- Add event to calendar form
- FATV membership and show
- Select the next meeting date.
- Adjournment

NOTES: Register in advance for the Public Comment portion of the Agenda by emailing us at Fitchburg.mcc@gmail.com. After registering, you will receive a confirmation email containing information about logging in to join the webinar.

Audrey Pendleton-Chow, Administrator

**Please note: Massachusetts Open Meeting Law requires that all topics that the Chair reasonably anticipates must be listed and that the list of topics must be sufficiently specific to reasonably inform the public of the issues to be discussed at the meeting.*