



**City of Fitchburg  
Massachusetts 01420**

**CITY COUNCIL**

**President**

**Michael P. Kushmerek**

**Vice President**

**Amy L. Green**

**Finance Committee**

**Councillors at Large**

**Jeffrey A. Bean**

**David Clark**

**Marcus L. DiNatale**

**E. Thomas Donnelly**

**Dean A. Tran**

**Ward Councillors**

**Ward 1 – Amy L. Green**

**Ward 2 – Paul R. Beauchemin**

**Ward 3 – Joel R. Kaddy**

**Ward 4 – Michael P. Kushmerek**

**Ward 5 – Angelo J. Bisol, Jr.**

**Ward 6 – Jody M. Joseph**

January 25, 2017

Dear Councilors:

A meeting of the Finance Committee was held on Tuesday, January 24, 2017 in the Memorial Middle School Library, 615 Rollstone Street, Fitchburg, MA and called to order by Chairman DiNatale at 6:01p.m.

Committee Members Present: Bisol, DiNatale, Donnelly, Joseph, and Kushmerek.

Other Councilors Present: None.

Others Present: Judy Perla, Cemetery Trustee; and Lenny Laakso, Commissioner of Public Works.

286-16        **ORDER:**        That the City of Fitchburg hereby approves the expenditure not to exceed \$19,935, from Cemetery Perpetual Care for the purchase and installation of galvanized black chain link fencing at the Forest Hill Cemetery.

Discussion: Chairman DiNatale read letter from Cemetery Superintendent requesting approval of these expenditures. (See attached) Judy Perla responded to various questions from Councilors on funding, future small capital projects, and clarified the location of the proposed fencing.  
(5-0) Be adopted.

010-17        **ORDER:**        There be and hereby is appropriated \$50,000, same to be credited to DPW Highway General Expenses (Right of Way Takings) and charged against Available Funds,

Discussion: Lenny Laakso explained that this request is for the Summer Street Project that involves Fitchburg, Leominster, and Lunenburg. These funds will cover temporary and permanent easements for sidewalks and overhead wiring. There have been neighborhood meetings to inform the property owners, and the amount requested is based on a conservative estimate provided by the appraiser and Vincent Pusateri, City Solicitor.  
(5-0) Be adopted.

287-16

ORDER:

That there be and hereby is appropriated \$300,000, same to be credited to Other Post-Employment Benefits (OPEB) Trust Fund and charged against Available Funds.

Discussion: Richard Sarasin stated that is to add \$300,000 to the OPEB Trust which has a current balance of approximately \$260,000. This trust is to cover health and life insurance benefits in the future for City retirees. Councilors asked a number of questions and offered their input on this item. Although this is small as to the amount of the current estimated unfunded liability (currently \$129 million) it is a positive step for the City. Hopefully the State will issue guidelines to advise Massachusetts communities on how best to address/mitigate this liability in the future.

(5-0) Be adopted.

Meeting adjourned at 6:29 p.m.

Respectfully submitted,



Richard N. Sarasin, Clerk

**City of Fitchburg  
Available Funds Summary  
Fiscal Year 2017**

<b>Available Funds Certified as of July 1, 2016</b>			<b>4,785,692</b>
<b>Less Approved Appropriations:</b>			
10/04/16	241-16	Fire Capital - Building Improvements	-25,000
10/18/16	242-16	Fire Capital - Departmental Equipment & Building Improvements	-113,000
11/01/16	247-16	Police Capital - Departmental Equipment	-135,000
11/15/16	273-16	School Department	-527,310
12/20/16	277-16	Building Repair and Care - Tax Possession	-20,000
12/20/16	278.16	Building Personal Services Overtime	-5,000
01/05/17	003-17	DPW - Snow and Ice PS Overtime and Expenses	-250,000
Subtotal - Approved Appropriations			-1,075,310
<b>Balance Available</b>			<b>3,710,382</b>
<b>Less Proposed Appropriation:</b>			
	286-16	Other Post-Employment Benefits (OPEB) Trust Fund	-300,000
	010-17	DPW Highway General Expenses (Right of Way Takings)	-50,000
Subtotal - Proposed Appropriations			-350,000
<b>Balance Available if Proposed Appropriations are Approved</b>			<b>3,360,382</b>
<b>Possible Appropriations:</b>			
		DPW - Snow and Ice	
		Departmental Capital	
		Old City Hall - Preservation and Asbestos Clean-Up	
		Demolition	
		Contracts	
		Contingency and Other	
		<i>Stabilization Fund</i>	

**FITCHBURG DEPARTMENT OF PUBLIC WORKS**

	DPW Personal Services			DPW Expenses			FY2017	SUM		
	Overtime	Labor	Equip. Rentals (private contractors)	Plows/Blades (equipment)	Salt					
2017 Budget	\$ 45,000	\$ 50,000	\$ 120,000	\$ 115,000	\$ 120,000	\$ 450,000				Storms this season:
Appropriation, 1/5	\$ 40,000		\$ 50,000	\$ 40,000	\$ 120,000	\$ 250,000				Nuisance
										Plowable
										Hauling
<b>Total</b>	<b>\$ 85,000</b>	<b>\$ 50,000</b>	<b>\$ 170,000</b>	<b>\$ 155,000</b>	<b>\$ 240,000</b>	<b>\$ 700,000</b>				Prior Years Final Total
Pre-Winter Prep	\$ 1,580	\$ 3,500	\$ 1,000	\$ 72,300	\$ 53,600	\$ 131,980				FY2016
Nov 29- Pretreat	\$ 1,800					\$ 1,800				FY2015
Dec 5- 1" Snow	\$ 1,200	\$ 3,600	\$ 2,400		\$ 11,500	\$ 18,700				FY2014
Dec 7- 1" Snow	\$ 1,800	\$ 3,300			\$ 11,500	\$ 16,600				FY2013
Dec 12- 5" Snow	\$ 5,000	\$ 4,200	\$ 25,600		\$ 23,000	\$ 57,800				FY2012
Dec 17- 7" Snow	\$ 11,000		\$ 28,000		\$ 34,500	\$ 73,500				FY2011
Dec 22- 1" Snow	\$ 1,000	\$ 3,000			\$ 10,000	\$ 14,000				FY2010
Dec 24- Icing	\$ 600	\$ 1,000			\$ 10,000	\$ 11,600				FY2009
Dec 26- Icing	\$ 1,600	\$ 1,000	\$ 1,200		\$ 24,500	\$ 28,300				Average
Dec. Eqt Repairs				\$ 12,700		\$ 12,700				
Dec 29- 11" Snow	\$ 15,000	\$ 4,600	\$ 44,000		\$ 34,500	\$ 98,100				
Dec 31- Hauling	\$ 2,500					\$ 2,500				
Jan 1- Icing & Snow	\$ 3,700					\$ 3,700				Prior Years Thru Feb 15
Jan 3- Icing	\$ 1,000	\$ 500			\$ 10,000	\$ 11,500				FY2016
Jan 7- 3" Snow	\$ 10,600		\$ 30,900		\$ 14,500	\$ 56,000				FY2015
Jan 17/18- 5" Snow	\$ 10,000	\$ 5,000	\$ 44,000		\$ 24,500	\$ 83,500				FY2014
Jan 19- <1" Snow	\$ 1,800	\$ 1,500			\$ 10,000	\$ 13,300				FY2013
Jan Eqt Repairs				\$ 14,145		\$ 14,145				FY2012
Jan 23/24- 4" Sn/Slt	\$ 7,800	\$ 4,200	\$ 41,000			\$ 53,000				FY2011
										FY2010
										FY2009
										Average
Expended	\$ 77,980	\$ 35,400	\$ 218,100	\$ 99,145	\$ 272,100	\$ 702,725				
Adjustments*			(\$20,000)			(\$20,000)				
Net Committed	\$ 77,980	\$ 35,400	\$ 198,100	\$ 99,145	\$ 272,100	\$ 682,725				
% of Total Spendin	11%	5%	29%	15%	40%	100%				
Bal. Remaining	\$ 7,020	\$ 14,600	(\$28,100)	\$ 55,855	(\$32,100)	\$ 17,275				
*Adjustments	Treasurer's Parking Garage \$20,000 Credit:									



# City of Fitchburg, Massachusetts

115 Mt. Elam Road  
Fitchburg, MA 01420

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December 7, 2016

Honorable Mayor DiNatale  
166 Boulder Drive  
Fitchburg, MA 01420

RE: EXPENDITURE REQUEST

Dear Mayor DiNatale;

I am requesting your approval of the following expenditure:

At the special meeting of the Cemetery Trustees held on Tuesday, December 06, 2016, the following motions were adopted. 5 Board members present.

A motion was made by Philip Jordan, and seconded by Andrew Hawthorne to allow an expenditure from perpetual care expendable interest account # 80430 – 545400 for the amount of \$ 5985.00 from Surfside Fence Company, for 350' of 4' galvanized chain link fence to be installed on the Electric Avenue side of Forest Hill Cemetery. 5 in favor, 0 opposed – Motion passed.

A motion was made by Judith Perla, and seconded by Diane Ouellette to allow an expenditure from perpetual care expendable interest account # 80430 – 545400 for the amount of \$ 13,950.00 from Girouard Fence Company, for 780' of 4' black chain link fence to be installed on the Mt. Elam side of Forest Hill Cemetery. 4 in favor, 1 abstained from the vote – Motion passed.

Upon your approval, please pass on to the finance committee. Any questions, please do not hesitate to contact my office. All proposals received were bid with prevailing wage rates.

Respectfully,

Jaquelyn R. Poirier  
Cemetery Superintendent, CCE

Cc: Richard Sarasin, Auditor