

**CITY OF FITCHBURG  
CONSERVATION COMMISSION**

**MEETING MINUTES  
SATURDAY, FEBRUARY 2, 2019**

**COMMISSIONERS IN ATTENDANCE:** Tracey Sarefield, Chair, John Cordio, Mike Donnelly, Harry Karis, John Koutonen, David Streb, Ralph Baker (assoc. member) [7]

**STAFF IN ATTENDANCE:** Tim Smith, Mike O'Hara

**CALL TO ORDER:** Meeting called to order at 9:00 a.m. at 371 & 373 Lunenburg St., Fitchburg

This was a posted special meeting to continue the public hearing and do a site walk for:  
Notice of Intent - Keystone Development, parking lot expansion in Buffer Zone, 371-373 Lunenburg St.  
(continued from 1/29/2019)

Present: Mike Staiti & Dean Landoli, Keystone Development & Chris Anderson, Hannigan Engineering. Hearing re-opened. The Commission members & the applicants toured the site and had several questions for the applicants & engineer.

Wetland resource boundaries were found to be accurate.  
There was no public comment.

Motion made & seconded to close hearing. Vote in favor.

Motion made & seconded to issue an Order of Conditions with standard boilerplate conditions plus the following subject to the following conditions:

- Prior to the start of construction, the applicant's construction supervisor shall hold an on-site preconstruction meeting with a representative of the Commission to review the wetland delineation and the Order of Conditions.
- Applicant to increase the height of the level spreader approximately one-foot to increase the retainage capacity.
- Applicant is permitted to remove as much invasive Oriental Bittersweet from the resource area and buffer zone at the rear of the property as possible.

Vote in favor.

Motion made & seconded to adjourn. Vote in favor.  
Meeting adjourned: 9:25 a.m.

Next meeting: 2/26/2019  
Minutes approved: 2/26/2019