

Warrant for a
Special Meeting
of the City Council



**City of Fitchburg
Massachusetts**

CITY COUNCIL

President

Michael P. Kushmerek

Vice President

Amy L. Green

Ward Councillors

Ward 1 – Amy L. Green

Ward 2 – Paul R. Beauchemin

Ward 3 – Joel R. Kaddy

Ward 4 – Michael P. Kushmerek

Ward 5 – Marisa R. Fleming

Ward 6 – Elizabeth R. Walsh

Councillors at Large

David Clark

Marcus L. DiNatale

Samantha M. Squailia

Anthony M. Zarrella

One vacancy

WARRANT FOR A SPECIAL MEETING OF THE CITY COUNCIL

A Special Meeting of the City Council will be held on

Tuesday, February 6, 2018

Immediately following the Appointments Committee meeting

which is scheduled to begin immediately following the regular City Council meeting

which is scheduled to begin at 7:00PM

Memorial Middle School Library,

615 Rollstone St, Fitchburg MA 01420

Agenda

The following matters are on the agenda:

- 1. Appointments Committee oral report regarding the appointment of an Assistant City Clerk.**

(The committee meeting will be held February 6, 2018 immediately following the regular City Council meeting.)

- 2. Name a replacement to fill the vacancy in the office of Fitchburg City Councillor at Large due to the resignation of newly elected State Senator Dean Tran.**

The following will be the order of business for those two matters:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call attendance
4. Read Warrant for Special Meeting
5. Hear the oral report from the Appointments Committee and vote.
6. Vote to accept Rules for the process of naming a Councillor At Large to fill the vacant seat.
7. Clerk reads names of Candidates
8. Clerk conducts lottery for order of presentations by candidates
9. Presentations by candidates (3 minutes each)
10. Roll call vote to elect Councillor at Large.
11. Clerk announces elected Councillor at Large
12. Swearing in of new Councillor at Large
13. Adjourn

Per order:

Michael P. Kushmerek, President

By:

Anna M. Farrell, City Clerk

Special City Council Meeting

The meeting was called to order by President Kushmerek at 7:48PM.

The President made the following statement:

Please be advised that FATV is conducting audio and video recording of this meeting for public broadcast. I ask anyone else in the audience who is recording this meeting to please identify themselves for the record now by standing and stating their name and address.

In response, Elizabeth Dobbins, reporter from the Sentinel and Enterprise, stated that she was recording the meeting.

Councillor Fleming led the council in the Pledge of Allegiance.

The Clerk called the roll and 10 members were present. Board consists of 10 members.

The President read the Warrant for the Special Meeting.

Roll Call

The following matters were addressed:

- 1. Appointments Committee oral report regarding the appointment of an Assistant City Clerk.**
(The committee meeting will be held February 6, 2018 immediately following the regular City Council meeting.)

Appointments Committee Oral Report

The Appointments Committee Chair, President Kushmerek, reported that the Appointments Committee made the following recommendation by unanimous vote:

To appoint Ms. Amanda Alford as Assistant City Clerk in training effective February 20, 2018 and Assistant City Clerk for a three-year term beginning March 19, 2018.

Report accepted and appointment confirmed by unanimous vote. 10 members present. Board consists of 10 members.

- 2. Name a replacement to fill the vacancy in the office of Fitchburg City Councillor at Large due to the resignation of newly elected State Senator Dean Tran.**
Motion made and seconded to accept the following Rules and Regulations was passed by unanimous vote. 10 members present. Board consists of 10 members.

Naming a Replacement to fill the vacancy of Fitchburg City Councillor at Large

RULES AND REGULATIONS

- The City Council shall hold a Special Meeting on Tuesday, February 6, 2018, immediately following the Appointments Committee meeting which is scheduled to begin immediately following the regular City Council meeting that begins at 7:00PM, to elect one (1) City Councillor At Large, to fill a vacancy due to a resignation, for a term to expire on the first Monday in January following the next regular municipal election (term to expire January 2020).
- The City Clerk shall notify and warn all members of the City Council, by warrant, and to the public give notice by publication at least once that the Special Meeting will be held.
- Persons desiring to run for this vacancy shall file their intention with the City Clerk by providing a hard copy letter of interest and resume and signing an Acceptance of Candidacy form no later than 4:00PM on Friday, January 26, 2018.
- Voting City Councillors will be provided with copies of the documents submitted by the candidates in one electronic file at least forty-eight hours prior to the Special Meeting, not including Saturday, Sunday or legal holiday. This information will be sent to the City Councillors following the same practice and at the same time as the informational packet for the regular City Council meeting to be held on February 6, 2018. When this file is released to the City Councillors the documents will become public information. Prior to that, the documents are considered to be personnel files and not public.
- Each candidate shall be entitled to address the City Council for not more than three (3) minutes. The names of the candidates will be drawn by lottery to determine the order in which they will address the City Council.

Special Meeting of
the City Council

Naming a Replacement
to fill the vacancy
of Fitchburg City
Councillor at
Large

6. When there are more candidates than there are seats to be elected and on any given ballot no candidate receives a majority number of votes, the candidate receiving the lowest number of votes shall be removed from the ballot. In the case of a tie of 2 or more low vote-getters, all the lowest vote getters will be eliminated from the next ballot.
7. The balloting shall be by roll call vote. In accordance with Rule #29 of the City Council Rules and Orders, adopted on January 2, 2018, the roll call shall be called in alphabetical order beginning with the Councillor who led the Pledge of Allegiance.
8. The vote required to fill the vacancy shall be by a majority vote of six (6) members of the remaining members of the City Council.
9. A quorum would consist of six (6) members.

The Clerk read the names of the candidates as follows:

Nicholas Carbone, 245 River St. #304
E. Thomas Donnelly, 149 Prospect St.
Harold Mateo, 75 Milk St.
Donna Pawlak, 509 Mechanic St.
Robert Pooler, 167 Blossom St. #2A
Jorge Rodriguez, 6 Laflamme Pl.
Jacob Roth, 150 Myrtle Ave.
Alexander Vera, 62 North St.

The Clerk conducted a lottery for order of presentations by the Candidates and all Candidates then gave a three minute presentation to the Councillors.

Balloting took place by roll call vote as follows:

First ballot: 4 votes for E. Thomas Donnelly (Beauchemin, Clark, Fleming, Kaddy)
3 votes for Jorge Rodriguez (DiNatale, Green, Kushmerek)
2 votes for Nicholas Carbone (Walsh, Zarrella)
1 vote for Harold Mateo (Squailia)

As per the Rules and Regulations, Candidate Harold Mateo was dropped from the second ballot.

Second ballot: 4 votes for E. Thomas Donnelly (Beauchemin, Clark, Fleming, Kaddy)
4 votes for Jorge Rodriguez (DiNatale, Green, Kushmerek, Squailia)
2 votes for Nicholas Carbone (Walsh, Zarrella)

As per the Rules and Regulations, Candidate Carbone was dropped from the third ballot.

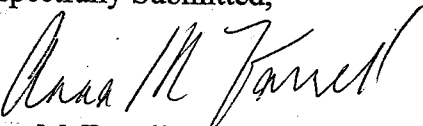
Third ballot: 6 votes for E. Thomas Donnelly (Beauchemin, Clark, Fleming, Kaddy, Walsh, Zarrella)
4 votes for Jorge Rodriguez (DiNatale, Green, Kushmerek, Squailia)

By a six vote majority, Candidate E. Thomas Donnelly was elected as Councillor At Large for a term to expire January 2020.

Councillor Donnelly was sworn in to office by City Clerk Anna Farrell.

The meeting adjourned at 8:26 P.M.

Respectfully Submitted,



Anna M. Farrell, City Clerk

City of Fitchburg,.....

