

FITCHBURG PUBLIC LIBRARY
BOARD OF TRUSTEES
April 10, 2019

FITCHBURG PUBLIC LIBRARY
610 Main Street, Fitchburg MA

Trustees present were: Chair Jim Walsh, Matthew Bruun, Robert Favini, Mary Rice Hurley, Joanne Huse, Cynthia Jones and Michael Phaneuf. Also present were Director Sharon Bernard and Assistant Director Jean Tenander.

PUBLIC COMMENT

There was no public comment.

CALL TO ORDER

The meeting was called to order at 6:30 p.m.

APPROVAL OF THE MINUTES of March 13, 2019

The minutes of the March 13, 2019, meeting were approved.

CHAIR'S REPORT

Chair Walsh said the new contract with the Financial Development Agency was being finalized. Chair Walsh and Director Bernard will meet with the Redevelopment Authority on Friday to see if the Library can acquire ownership of the lot behind the Library we are currently using for parking. Director Bernard has spoken to Tappé Architects about what the acquisition of this lot would mean for the architectural plans for the building. She said she was given 3 important changes it would allow to the original plans.

Chair Walsh said he had received notification that the final State Aid payment from the MBLC would soon be deposited in the Library's city account. The payment is the Library Incentive Grant, the Municipal Equalization Grant, and a Nonresident Circulation Offset Award. The total FY19 State Aid received in two payments is \$61,630.27. The good news about the State Aid funds is that they are held by the city treasurer in a separate account to be expended by the library per Massachusetts Legislature, Ch. 154, Acts of 2018.

Rob Favini has been sending chapters from the Trustees Handbook to all library trustees. The online handbook includes links to the Mass General Laws that apply to libraries.

LIBRARIAN'S REPORT

Director Bernard said she had received a letter from Literacy Volunteers thanking the Library for hosting their organization. She also received a letter from the Nashua Watershed Association thanking Ashley Kenney, Public Services Supervisor, for being so cordial and helpful to them during their program at the Library.

She distributed a list of forthcoming programs scheduled for the spring.

Director Bernard reported she had attended a Digital Commonwealth meeting. She said she would like to digitize the Sentinel, possibly starting in the 1940s and moving forward and backward. It is fairly expensive and she would like to price several companies.

The Trustees voted to take \$225.00 out of the Barbara West Fund to pay for the singer Ukulele J, who sings songs by Hank Williams. He would perform on the Mill St. stage this summer.

COMMITTEE REPORTS

Finance Committee-FPL's investment performance reports were distributed. All the Library's funds are up.

Legislative Affairs Committee-Director Bernard said the House budget was released today. The MBLC did quite well, however there were still a few amendments that will be proposed by state reps.

Policy Committee- There is no policy news.

NEW BUSINESS

This week is National Library Week. Mary Rice Hurley will order a basket of goodies for the staff as an appreciation.

OLD BUSINESS

Director Bernard reminded everyone that they need to take the Conflict of Interest/Ethics Training for Trustees online test.

Chair Walsh said he will be sending out a notice to the Anniversary Group to start organizing the festivities. Angela Lopez will be helping with the planning. Director Bernard has some entertainment suggestions.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,
by Jean Tenander
for Mary Rice Hurley

Bernard, Sharon

From: Wynne Treanor-Kvenvold <WynneT@nashuariverwatershed.org>
Sent: Tuesday, April 02, 2019 2:15 PM
To: Ashley Kenney
Cc: Bernard, Sharon
Subject: RE: FPL Auditorium

Good afternoon Ashley,

Thank you so much for all of the support you gave us for our presentation in the auditorium last Saturday. You and all the other staff I had contact with at the library were incredibly helpful, and had answers for every question.

We had a great turn-out on Saturday with around 80 folks in the audience, including Mayor DiNatale, and our two Fitchburg NRWA Board members, Ralph Baker and Melissa Maranda. The audience seemed to enjoy each aspect of the program, and, of course, most particularly our guest speakers sharing their stories of the NRWA's historic interactions with the City of Fitchburg.

Again, thank you for all you did to help us make this program a success. I hope the City of Fitchburg values the asset it has in its public library.

Best,
Wynne

From: Ashley Kenney [mailto:kenneya@cwmar.org]
Sent: Friday, March 29, 2019 2:55 PM
To: Wynne Treanor-Kvenvold <wynnet@nashuariverwatershed.org>
Cc: Marcia Ladd <marcia.ladd@gmail.com>
Subject: Re: FPL Auditorium

Hi Wynne,

Everything should be all set! I will leave the projector at the Children's Room desk for you. I left all the cords on the cart, so all you will have to do is plug it (and the power strip) in. The sound cable is hanging off the edge of the stage to plug into your laptop's headphone jack.

For the lights, there is the light bulb over the control box behind the stage - lights 1, 2, 4 & 5 are the house lights. The stage lights are the toggle switch next to the A/V cabinet.

The A/V cabinet is unlocked for you (please just return the key to the Children's Room desk at the end), all you have to do is press the power button on the sound/microphone system (top shelf). Both mics are ready to go.

Lastly, while I think the projector will work fine on the back wall I did leave our projector screen backstage, right below the light switch box, in case you decide you'd rather use that.

I think that's everything! Please let me know if you have any other questions.

Thanks again, and hope the event goes well!

Ashley

From: Sahar Ghavimi
To: Bernard, Sharon

Sent: Tuesday, March 12, 2019 4:11 PM
Subject: Re: Thanks for the service

Thanks a lot for responding. I will be happy to do any voluntary help to library, specially in my proficiency, which is art, in summer time. I like to compensate your favor. I am teaching in Acton Art drawing school from this fall. Samantha was very supportive teacher ,and helped me a lot to take the job.

I also have an interview in a TV show tonight (FATV Barbara and me show) ,and I'm going to appreciate the Fitchburge library. Also my husband voluntare teacher (from the library) will be with us tonight in show.

Thank you again.

Best wishes,
Sahar

On Mon, Mar 11, 2019, 2:12 PM Bernard, Sharon <SBernard@fitchburgma.gov> wrote:

Dear Sahar,

Thank you for this lovely note. Your English is great. You were fortunate to be working with Samantha. She is a favorite of ours.

That news about your teaching is excellent. Congratulations. Stories such as yours are heartwarming. I will share this with my staff. I am so glad you wrote.

Best regards,

Sharon Bernard

From: Sahar Ghavimi
To: Bernard, Sharon

Sent: Friday, March 08, 2019 10:58 AM
Subject: Thanks for the service

Hello Ms. Bernard,

My name is Sahar Ghavimi, and I had a language service from library.

A great volunteer teacher named Samantha DeManbey, worked with me for more than two years.

I was not able to say one correct sentence in English before, and now I am teaching in school !!! All I have is because of her and your great services in library.

I want to have the greatest gratitude for you and her.

That really means a lot and changed my life to a perfect way.

Thanks a lot,

Sahar

Fitchburg Public Library
Investment Performance
1/1/19-3/31/19

Investment Objectives **The investments comprising the Fitchburg Public Library shall be managed prudently with a primary emphasis on growth oriented securities that yield a reasonable rate of return.**

Alice & Rodney Wallace Funds Stocks-70% Bonds-26% Money Market-4%

| Market Value 12/31/18 | Market Value 3/31/19 | Percent Change | Estimated Annual Income | Annual %Income |
|----------------------------------|---------------------------------|---------------------------|------------------------------------|---------------------------|
| \$1,019,310 | \$1,105,787 | + 8.48% | \$28,944 | 2.62% |

Other Funds Stocks-18% Bonds-62% Money Market-20%

| Market Value 12/31/18 | Market Value 3/31/19 | Percent Change | Estimated Annual Income | Annual %Income |
|----------------------------------|---------------------------------|---------------------------|------------------------------------|---------------------------|
| \$ 725,692 | \$ 753,182 | + 3.79% | \$21,322 | 2.83% |

TOTAL

| | | | | |
|--------------------|--------------------|----------------|-----------------|--------------|
| \$1,745,002 | \$1,858,969 | + 6.53% | \$50,266 | 2.70% |
|--------------------|--------------------|----------------|-----------------|--------------|

| | 12/31/2018 | 3/31/2019 | Income Balance as of 3/31/2019 |
|---------------------|---------------------|---------------------|---------------------------------------|
| Restricted | \$327,890.29 | \$338,356.73 | \$ 43,341.40 |
| Unrestricted | \$397,801.75 | \$414,824.91 | \$ 20,102.31 |
| Total | \$725,692.04 | \$753,181.64 | \$ 63,443.71 |

TRIVIA NIGHT



Emceed by Retired Senator Stephen Brewer

FRIDAY, APRIL 26

DOORS OPEN 6:30 PM

TRIVIA AT 7 PM

AMERICAN LEGION POST 2

450 SOUTH BARRE RD

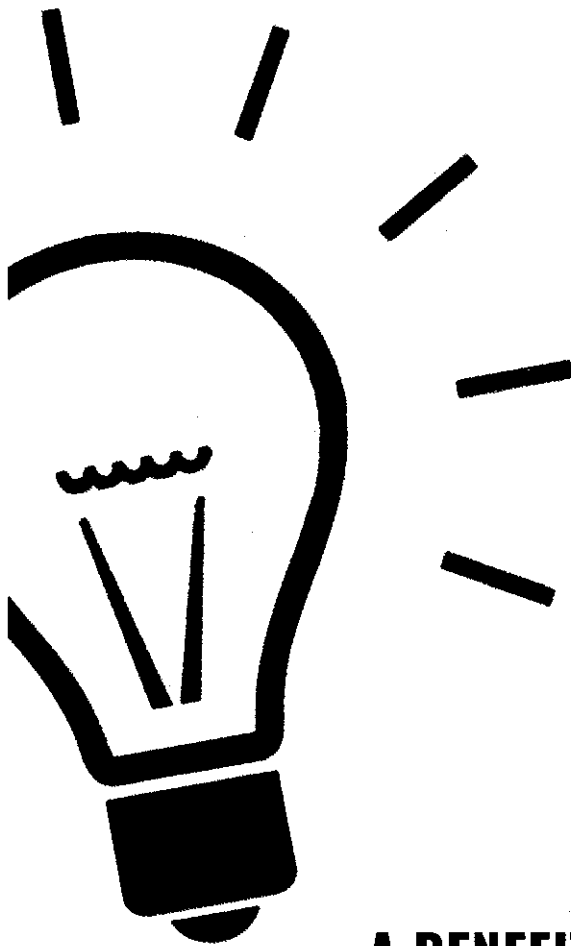
BARRE, MA

\$10/PERSON

UP TO 8 PEOPLE PER TEAM

CASH BAR

BRING YOUR OWN SNACKS



**A BENEFIT FOR THE
CENTRAL MASS LIBRARY ADVOCATES**



Call Becky @ 774-304-1415 to register your team

Trivia host Bob Mitchell

Ukulele J Presents

Hank Williams

Songs & Stories



An entertaining look at the life of one of the most influential American singer songwriters of all time.

Hear about what influenced Hank to write some of his hit songs and hear the songs themselves.

This is a one-hour musical program.

For more information or to book a show please contact

Jodie Rachman, 978-869-2685 or Jodie@UkuleleJ.com

Rate: \$125/mornings, afternoon or evening shows available (no Sundays)

Events

4/11—Mom's WWII Letters 6:30-8:00

4/17—Butterflies 1:30-2:30

4/20—Friends Booksale 10:00-1:00 (1st and 3rd Saturdays)

Wednesdays 4-7:45—Teen hangout

4/24—Kamishibai Storytime—6:00-7:00

4/26—Jazzin' the Blues with Paul Speidel 6:30-7:30

4/26—Trivia in Barre 6:30—Looking for team members

4/30—Script-Reading for Book Lovers—6:30-7:45

May 4—Read to a therapy pet 10:30-11:30

Chess Workshop 10:30-12:00

Star Wars Day

Screening of the three original films

Events 12:00-3:00

Teen Celebration 3:45-7:00

May 8— Book Club "A Gentleman in Moscow"

May 15—Garden Tourist 6:30-7:45

*Second Week
in October*

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